How do I become a LTC Navigation Instructor?

You have Sail
Canada
Navigation
Certifications and
have strong
experience in day
and night vessel
navigation

Complete the Prerequisites
Required for certification

First Aid and CPR Certificates

Criminal Background Check

Safe Sport Training

See Prerequisite chart below for further details.

Prepare an application for special endorsement for the desired Navigation Instructor Level



Prepare a curriculum plan and lesson plans for the Navigation Level(s) to be taught. The plans must be reviewed by a current IE certified to teach the instructor level sought and submitted to Sail Canada. Contact your reviewing IE or PSA for more information on the lesson planning requirement.



For Coastal, Advanced and Celestial Navigation write the student exam(s) to more than 90% in the allocated exam time.



Submit plans and your exam to IE for marking and review. IE will submit acceptable curriculum and plans and exam to Sail Canada for evaluation and processing of the Instructor Certification.

Once approved and you have completed the prerequisites you can Register with Sail Canada you will be a Certified Navigation Instructor who is able to train & certify students at the appropriate level.



Remain Current

Regularly renew your certification, through participation at an Instructor Development Clinic



SAIL-VOILE CANADA

Register with Sail Canada: Certified and Current Navigation Instructors are required to register with Sail Canada each year in order to award Navigation levels, have access to resources and be covered by the Sail Canada Coach & Instructor personal liability insurance.

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Navigation Instructors PREREQUISITE CHART

Prerequisite	Types Accepted	Certification Period
First Aid & CPR	St. John's Standard, Canadian Red Cross Standard and others (see training division policy manual). CPR Nationally recognized level "A" of higher.	3 Years
Criminal Background Check	Enhanced Police Information Check obtained from Sterling Talent Solutions, Local Police Station or other nationally recognized provider.	5 Years
Safe Sport Training	Coaching Association of Canada – Safe Sport Module Respect in Sport – Activity Leader Training (access direct link through Sail Canada profile)	5 Years

Terminology

ADVANCED NAVIGATION INSTRUCTOR - Can instruct and certify all modules in the Advanced Navigation Standard.

CURRENT – A certified Instructor who has registered with Sail Canada for the current year and who has prerequisites which have not expired

CERTIFIED – An Instructor who has successfully completed a training clinic and evaluation within a context. A certified Instructor is able to instruct and certify students within the context. Eligible for recertification at the end of the 3 year certification period.

COASTAL NAVIGATION INSTRUCTOR - Can instruct and certify the Sail Canada Basic Coastal Navigation and Intermediate Coastal Navigation Standards.

CELESTIAL NAVIGATION INSTRUCTOR - Can instruct and certify the Sail Canada Celestial Navigation Standard.

IE – Instructor Evaluator trained and certified by the Sail Canada to conduct Instructor Development Clinics.

INSTRUCTOR CLINIC - A course at which instructors are trained and assessed within the desired context. Organized by Provincial Sailing Associations, includes both land and on-water sessions.

PSA – Provincial Sailing Association manages the delivery of Sail Canada programs at the provincial level.

REGISTERING WITH SAIL CANADA – All Instructors are required to register with Sail Canada each year in order to able to award Sail Canada sailors levels and to obtain their personal liability insurance. Registration can be completed through your Sail Canada profile.

